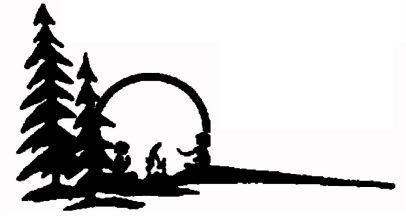


Canterbury Hills Camp
c/o 252 James Street North
Hamilton, ON L8R 2L3



Responsibilities and Expectations of a Leader

1. *A responsibility and expectation for care, leadership, safety and supervision of campers:*
 - Being a positive role-model for staff, parents, campers and others associated with the camping program
 - Being present and attentive to the needs of staff and campers throughout the daily schedule
 - Providing a safe and healthy environment for all campers and staff
 - Facilitating the planning of Unit schedules & special events with campers
 - Leading activities within the Unit
 - Instructing campers in emergency procedures
 - Completing all required documentation in an accurate and timely nature
 - Maintaining good public relations with campers' parents/guardians
 - Providing effective communication of information with other members of the Staff Team

2. *A responsibility and expectation to contribute positively to working as a team with all staff members:*
 - Attending and participating fully in all pre-camp training sessions
 - Providing a safe and healthy environment for all staff members
 - Sharing the workload and responsibilities with fellow staff members
 - Facilitating the learning and growth of other staff members
 - Effectively communicating the needs and concerns of campers and staff to the other members of the Staff Team

3. *A responsibility and expectation for personal care, growth and learning:*
 - Personal goal setting and on-going self-evaluation
 - Utilising the resources of other members of the Staff Team and campers
 - Role-modelling personal self-care including health and well-being
 - On-going skill development

4. *A responsibility and expectation for community living issues:*
 - Active involvement in planning, facilitating and providing resources for other staff and campers
 - Active involvement in the planning and implementation of special events such as: Evening Programs, Campfires,
 - Worship and other events
 - Care of equipment and facility
 - Working effectively with year-round and seasonal staff of Canterbury Hills
 - Maintaining professionalism and confidentiality when necessary
 - Taking responsibility for upholding community norms
 - Supporting and living by all policies, procedures and guidelines of Canterbury Hills

5. *A responsibility for other duties as may be required:*
 - Recognizing that these are not the only duties to be performed some duties may be re-assigned and other duties that may be assigned from time to time